

# Westlands Primary School Full Reopening Information

September 2020



# Welcome back everyone!

It has been a long and difficult few months for everyone and we appreciate everyone has been adapting to their own circumstances. We know that you (and your child) will be anxious about what returning to school will look like. We hope that the information in this booklet will help provide reassurance and essential information about school life when we return.

We want to ensure that children's needs are met when they return to school and that they get an education in a happy, safe and hygienic environment.

We are all very much looking forward to welcoming your child back to school.



Mrs V Pettett & Mrs K Mirams

Head of School & Executive Headteacher



# Start Dates

Year Group	Start Date
R	Staggered start throughout September
1 - 6	3rd September



# In School Organisation

Each year group will form a bubble.

Children from each class within the bubble will be able to mix, but bubbles will not be able to mix with other bubbles.

*For example, all three year 1 classes will form a bubble and can mix, but they will not be able to mix with the year 2 bubble.*

They will learn, eat and play with them and not come within 2m of another pod.

# Key Learning and Curriculum

Pupils in school will follow the curriculum when they return to school with the support of the adults in their bubble. It will be a priority to ensure that we identify gaps in learning and tailor provision to help them close these over term 1.

Children from Years 2 to 6 will sit at desks that are spaced out and not directly opposite one another. They will be given individual resources to use and will not leave their desk unless directed by an adult. Although this is a strange way to work the adults will go through it with children and make learning as fun and engaging as possible.

# Key Learning and Curriculum

Forest school, swimming and cooking lessons will all re-commence and only specific bubbles will use these at a time.

We will take extra precautions with cleaning these areas half way through the day and children will be encouraged to wash their hands and use antibacterial gel.

PE lessons will happen outside as much as possible. Children will have their own equipment to use and it will then get cleaned after use.

# Arrival and Departure Arrangements

Year Group / Pod number	Drop off Time	Collection Time
R - (when in full time)	8.30-8.40	3.00-3.10
1	8:50 - 9:00	3:15 - 3:25
2	8:30 - 8:40	3.00-3.10
3	8:50 - 9:00	3:15 - 3:25
4	8:30 - 8:40	3.00-3.10
5	8:50 - 9:00	3:15 - 3:25
6	8:50 - 9:00	3:15 - 3:25
Moonstone	8:30-8:40	3:00-3:10

We will need to operate a slight staggered start to the day and a staggered finish time to ensure bubbles are not crossing over in corridors when going through doors. If you have a child that is due to start between 8:30 and 8:50 and another that is to start at 8:50 - 9:00, please come at the end of your first child's drop off and wait on the playground, socially distancing for the other doors to open.

# Arrival and Departure Arrangements

We ask that **only one parent** enters the school site with a child and that you maintain social distancing from others at all time while on the school site.

If you arrive late in the morning, you will need to go to the school office where somebody will greet you. We will only be allowing one child in at a time.

If you are late collecting your child please go to the office and wait to be seen.



# Entry and Exit to school site

Entry to site	Exit to site
Main pedestrian gate on Homewood Avenue	Gate at the bottom of the school field on Homewood Avenue
Gate at Ashdown house on Barrow Grove (there will be separate entry and exit paths)	Gate at the top of the school car park on Homewood Avenue
	Gate at Ashdown house on Barrow Grove (there will be separate entry and exit paths)
Gate on Borden Lane to (there will be separate entry and exit paths)	Gate on Borden Lane (there will be separate entry and exit paths)

\* please note that the gate on Borden Lane will be opened to better enable social distancing. Please only use this if you are on foot and DO NOT use Borden Lane for parking purposes. Please try to walk to school rather than drive if you can.

# Which door should each class use?



# Communication between home and school

In line with government guidance we will **not** be inviting parents into the school building without a prior appointment. Our office will remain closed.

However, we are keen to maintain our strong communication links with you.

Therefore, we would encourage parents to ring, email or message us with any queries, questions or information you feel we need to know.

Please ensure that we have up to date contact details so that we are able to contact you if we need to.

# School Uniform

Children will need to return to school in their school uniform, information about this is on our school website.

On PE days children will need to come to school in their PE kit. More information about this will be shared in September.

Hair longer than shoulder length should be tied up.

Only small stud earrings can be worn to school.

# What should children bring to school with them?

- Bookbag (Years N, R, 1, and 2)
- Bookbag or small bag (Years 3, 4, 5 and 6)
- Named Water bottle (in on a Monday, home on a Friday, rinsed in school)
- Lunch box
- Contact book (given out at the start of term)
- Reading book - as appropriate

We ask that children do not bring in pencil cases or large bags.

# Lunch and Play Arrangements

Children can either bring a packed lunch in with them or order one via ParentPay for a school packed lunch (there will be no hot meals at school for the time being). School packed lunches are chargeable at the usual price or free if your child is eligible for UIFSM or FSM.

Each bubble will have a designated time slot in the hall for lunch and then a designated space to play in outside.

They will not mix with any other bubbles.

Playground equipment will be provided for each bubble.

# Hygiene and PPE

All pupils will be supported to wash their hands routinely throughout the school day. Staff will clean surfaces (door handles, desk tops, etc) several times each day. Our team of cleaners will follow an enhanced cleaning regime at the end of each day.

It will be necessary, in exceptional circumstances, for staff to wear PPE on occasion if: they are administering intimate care or if they are looking after a pupil who is showing symptoms of COVID-19.

**Children should not wear face masks or other PPE in school.**

# Social Distancing

There will be visual reminders around the site to remind everybody of social distancing whilst on the school site. There is no expectation for social distancing of pupils in classrooms or when in their bubble.

In addition, timetabling and staggered playtimes and lunchtimes will help limit the amount of pupils moving around the school site.

We will not have whole school assemblies, we will be doing these virtually into classrooms as we can not have more than one bubble in the school hall.



# Changes to how Staff Work

While the school wants to make learning as normal as it can for all pupils it is important that we comply with guidelines from the government.

There is the possibility that at times some staff may need to teach the class remotely from a different location with an additional adult in the classroom with the children to support their learning. Where possible classes will continue to have 2 members of staff in the class - one to deliver the teaching and a teaching assistant to support learning.

# Wraparound Care

We are able to offer a limited Breakfast and After School Club from September for parents who have no alternative but to use this provision.

Parents will need to select days that they need to the provision(s) in the next week for the entire of the Autumn term. **There is no flexibility in changing the days on a week by week basis.** We will then be able to ensure that we maintain small groups on each day.

The form can be found here <https://forms.gle/hz3SW1uYpUHJ1gxRA> and must be completed **by midday on Wednesday 15th July.**

We will then confirm your child's place in writing. Sessions must be paid for then in advance. If sessions are not attended or payment is not made the place will be withdrawn and offered to children on the waiting list.

# Questions and Answers

**What do I do if I need to get a message to the school?**

Please call, email or message the school office

**How can I prepare my child?**

We have produced a transition site on our school website for you to access with lots of information and support for returning to school. You can access this on the homepage of the website, click on the 'links' tab at the top of the screen and then 'transition 2020'

**What would you do if my child was upset and crying?**

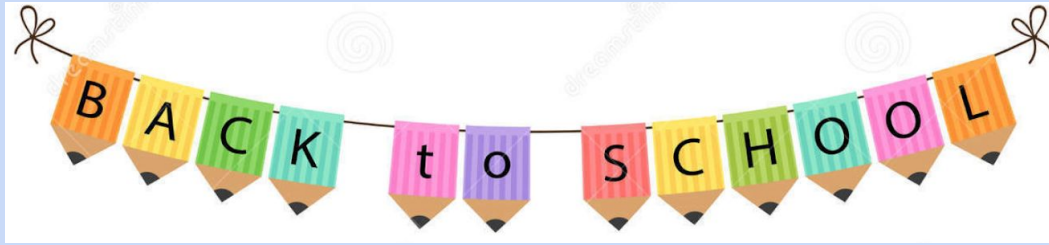
We would provide comfort and reassurance in the usual way. It is essential that we are able to support pupils emotional well-being whilst in school.

## **What if I am late dropping my child off?**

You will need to go to the office and we will ask an adult to collect your son/daughter but we will only allow one child through the office at a time so you may need to wait.

## **What will the school do if there is a confirmed case of COVID-19 in school?**

We will follow Public Health England advice on an individual basis and contact parents as necessary



This information is in line with current guidance and subject to change.

If there are any changes in government guidance before we start in September we will communicate these with you prior to the children returning to school.

If you have a question not answered here please email us or call the school office and we will respond as soon as we can.