



# Westlands Primary School

*A member of Swale Academies Trust*



*Head of School:* Mrs V Pettett  
*Deputy Headteacher:* Mrs M Gibbs

Homewood Avenue  
Sittingbourne  
Kent ME10 1XN

*e-mail:* [wpsoffice@swale.at](mailto:wpsoffice@swale.at)

*Tel:* 01795 470862

VTP/ELB/Year 2/Stag Class

12<sup>th</sup> November 2021

Dear Parents and Carers of Year 2 Stag Class

I am writing to share with you the good news that Miss Reynolds is expecting a baby. On behalf of all at Westlands Primary School, I would like to wish her and her family many congratulations on this exciting news.

Miss Reynolds will begin her maternity leave in January, however she will be coming out of the classroom from Monday 6<sup>th</sup> December 2021.

We had secured a teacher to take over for the rest of this academic year, but unfortunately this person's circumstances have changed and they are now no longer able to fulfil the role. We are currently in the process of recruiting another teacher to cover Miss Reynolds' maternity leave and we will share this information with you as soon as possible.

Please be assured that the Phase Leader and the Year 2 team will work collaboratively to ensure that there is continued support for Stag Class.

Kind Regards

Mrs V Pettett  
Head of School