



Westlands Primary School

A member of Swale Academies Trust



Head of School: Mrs V Pettett
Deputy Headteacher: Mrs M Gibbs

Homewood Avenue
Sittingbourne
Kent ME10 1XN

e-mail: wpsoffice@swale.at

Tel: 01795 470862

KAM/ELB/Year 4/ Term 6 staffing

25th June 2022

Dear Parents and Carers of Year 4,

We are writing to share with you the exciting news that Mrs Hughes is expecting a baby later on this year. Mrs Hughes will be starting her maternity leave shortly after the start of next term, so we wanted to share with you the plans for covering her maternity leave.

We will be putting this in place from the start of Term 6 to enable some continuity and consistency along with enabling Mrs Hughes to work with staff as part of her handover. Mrs Hughes will also be providing information to be used as part of the end of year reports that her class will receive later on next term as she has taught the children for the majority of this year.

For next term Miss Kierans and Ms Farrant will take on the teaching responsibilities for Eagle and Wildcat classes and will work collaboratively across both classes as they are both familiar with both groups of children. Miss Kierans will base herself in Wildcat class with Mrs Battrum, and Ms Farrant will be based in Eagle class with Mrs Joy who has recently joined the year 4 team as a teaching assistant. Ms Daniells and Mrs Taylor will continue working together in Dingo class.

It is always our aim to provide as much consistency and stability for the children when we are managing staffing changes within the year and we thank you for your support and understanding with this.

I am sure you will join us in extending our very best wishes to Mrs Hughes and her family.

Yours faithfully

Mrs Mirams
Executive Headteacher