

Westlands Primary School

A member of Swale Academies Trust



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VTP/ELB/Parent/Carer Consultations

October 2022

Dear Parents and Carers

PARENT/CARER CONSULTATION EVENINGS

I would like to invite you to discuss your child's progress so far this academic year with their new teacher. To enable greater flexibility of choices there will be the option of both online and face-to-face meetings. The only exception to this is for our Year R pupils, and all of their appointments will be face-to-face in their classrooms.

The appointments will take place on different evenings, depending on which year group your child is in, and so if you have more than one child and they are in different year groups you may have appointments on different days.

The dates for the consultations are as follows:

	Wednesday 12 th October 2022	Thursday 13 th October 2022
Year R	Face-to-face only	Face-to-face only
Years 1, 3 and 5	Online only	Face-to-face only
Years 2, 4 and 6	Face-to-face only	Online only

Each teacher meeting will be for a **maximum of 10 minutes** and appointment bookings can be made online - you will receive an email/text message with a link to your booking form shortly. Slots will be allocated on a first-come-first-served basis.

It's really important that we have the most up-to-date contact number for you – please log in to your Weduc profile and let us know if any of your contact details need updating. If you do not have access to the internet, or you do not receive a text message with the link, please contact the school office without delay and they will be able to book the appointment(s) on your behalf.

Yours sincerely

Mrs K Mirams
Executive Headteacher