



Westlands Primary School

A member of Swale Academies Trust



Head of School: Mrs V Pettett
Deputy Headteacher: Mrs M Gibbs

Homewood Avenue
Sittingbourne
Kent ME10 1XN

e-mail: wpsoffice@swale.at

Tel: 01795 470862

VTP/ELB/KAR/Year 6 Residential/June 2022

3rd December 2021

Dear Parents and Carers,

Thank you to all those who completed the expression of interest form for the Year 6 residential; we have a huge number of children who would like to attend. We can now confirm that the trip will be held on **Monday 13th June 2022 until Wednesday 15th June 2022** and that the total amount payable will be **£217.26**. This will include the coach trips, two nights' accommodation, catering, three days of activities and insurance (£4.26) in case of cancellation of the trip.

We have been in contact with the company and given them our final numbers. We now have until the **16th December** to pay the deposit (**£50 per child**).

The deposit needs to be paid in order to secure your child's place. We completely understand that this is a busy time of year, but unfortunately this is the cut-off date from the company. Once this date has passed, we will no longer be able to add any children to the booking, and therefore if the deposit is not paid then your child will not have a place on the trip. If you have any concerns regarding payment, please contact the school office as soon as possible so that we can advise and help you regarding next steps.

Below is the payment schedule. These are the deadlines which we have been given by the company, and you will therefore need to adhere to these in order for the trip to go ahead. We have included the minimum amount payable, but if you would like to pay more before each deadline then you can do so.

Payment date:	Minimum amount to be paid:	Remaining balance:
16 th December 2021	£50.00	£163.00
10 th February 2022	£65.00	£102.26
6 th April 2022	£102.26	£0.00

We would also like to invite you to a virtual parent meeting on **Thursday 9th December 2021 at 4pm**. This will be to discuss the residential and run through the organisation of the trip with you. As it is a virtual meeting we will be unable to answer any questions during the session, but once it is completed please feel free to email any questions into the school office on wpsoffice@swale.at and we will get back to you as soon as possible.

Yours faithfully,

K. Rowson

Miss Rowson

A. Holliday

Mr Holliday