



Westlands Primary School

A member of Swale Academies Trust



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Dear Parents and Carers

PARENT/CARER SEN CONSULTATION EVENINGS

We will be offering bookable appointments with our SENCo, Mrs Spillard for you to be able to discuss your child's SEN provision within Westlands Primary School.

Please remember that this will be a separate appointment and that you must still book to see your child's class teacher to discuss their academic progress.

All appointments will be held face-to-face in the school building. Everyone should enter via the main school entrance and our Student Ambassadors will be there to escort you to your appointment venue.

The dates for the consultations are Wednesday 16th October between 3:30pm and 6:30pm and Thursday 17th October between 3:30pm and 6:00pm. Each teacher meeting will be for **a maximum of 10 minutes** and appointment bookings can be made online. You will receive an email/text message with a link to your booking form shortly. Slots will be allocated on a first-come-first-served basis.

Booking will open at 5pm on Monday 7th March 2024. Please log into Weduc, click on hub and then School Cloud (Parents Eve) where you can fill in your child's details and book an appointment.

It's really important that we have the most up-to-date contact number for you – please log in to your Weduc profile and let us know if any of your contact details need updating. If you do not have access to the internet, or you do not receive a message from School Cloud with the link, please contact the school office without delay and they will be able to book the appointment(s) on your behalf.

Yours sincerely

Mrs Pettett
Headteacher