

Dear colleagues

Nasal Flu Vaccination Programme 2024-2025 in Primary and Secondary schools

Thank you for working with Kent Community Health NHS Foundation Trust Immunisation Service to make sure all pupils in Years R - 11 have the opportunity to participate in the childhood flu vaccination programme.

We operate using an online consent system which helps us to provide an efficient, streamlined service.

We ask all parents & carers to go to: <https://family.kentcht.nhs.uk/imms> and click on the blue button labelled "**Child vaccination form**" to complete the online form to tell us whether they wish their child to have the vaccine or not.

What we ask from you as a school:

- To identify a named member of staff who will liaise with the Immunisation Service
- That the room where the immunisations are given is accessible in the event of an emergency and is large enough to accommodate the Immunisation Service and the pupils, **ideally the school hall**. The room is suitably heated and ventilated and be on the ground floor where possible
- To have access to power sockets for staff laptops, and extension leads if required
- To have access to privacy screens and crash mats for those pupils receiving injections (not primary)
- That tables and chairs are large and sturdy enough for the nurses to use
- That there is hand washing facilities in or nearby the room
- To have access to guest Wi-Fi – if this is not possible please advise the Immunisation Service as soon as possible
- To ensure there is provision in school policy for nurses to use their work mobile phones and laptops for business purposes
- To share relevant information with the Immunisation Service in a timely manner about any young people with an identified health need or safeguarding concern
- To ensure there is adequate parking for staff who are attending the vaccination session
- To actively promote the Immunisation Service including vaccination dates to the whole school community
- To share data at an individual and community level to support planning and service delivery in accordance with GDPR
- To communicate new starters in your school to the Immunisation Service ahead of the session, to ensure they are visible on our e-consent system before the consent cut-off date

We can confirm that all Immunisation Service colleagues have had employment checks carried out that meet the NHS standards including enhanced DBS with children barred list check for clinical staff who will be entering schools. Please refer to the attached KCHFT DBS assurance document for more information. The NHS pre-employment check standards can be found here [Employment standards and regulation | NHS Employers.](#)

Thank you in advance for your continued support in ensuring a smooth service delivery. If you have any questions, please do not hesitate to contact us.

We look forward to working with you to deliver the 2024-2025 vaccination programmes.

How can we help your parents and carers?

We can provide communication support or information in different formats. Please tell us as soon as possible if your parents/carers need any support, including the following:

- An interpreter, a British Sign Language (BSL) interpreter
- Information in large print, Braille, Easy Read (using pictures) or audio
- Information or leaflets in other languages

Kind regards

Immunisation Service
Kent Community Health NHS Foundation Trust

Telephone: 0300 123 5205

Email: kchft.cyp-immunisationteam@nhs.net

[Live chat with us now](#)

Text chat us now: 07700140385

Our lines are open Monday, Wednesday, Thursday and Friday 8.30am to 4.30pm, Tuesday 8.30am to 1pm and Saturday 9am to 12.30pm (excluding bank holidays).

Website: www.kentcht.nhs.uk/imms

 @kchftimmsteam

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