



Westlands Primary School

A member of Swale Academies Trust



Headteacher: Mrs V Pettett
Deputy Headteacher: Mrs J Burr

Homewood Avenue
Sittingbourne
Kent ME10 1XN

e-mail: wpsoffice@swale.at

Tel: 01795 470862

VTP/JOH/Parent/Carer Consultations

February 2024

Dear Parents and Carers

PARENT/CARER CONSULTATION EVENINGS

I would like to invite you to discuss your child's progress this academic year with their teacher.

All appointments will be held face-to-face in the school building. Everyone should enter via the main school entrance and our Student Ambassadors will be there to escort you to your appointment venue.

The dates for the consultations are Tuesday 26th and Wednesday 27th March between 3:30pm and 6:30pm. Each teacher meeting will be for a **maximum of 10 minutes** and appointment bookings can be made online. You will receive an email/text message with a link to your booking form shortly. Slots will be allocated on a first-come-first-served basis.

Booking will open at 5pm on Monday 4th March 2024. Please log into Weduc, click on hub and then School Cloud (Parents Eve) where you can fill in your child's details and book an appointment.

It's really important that we have the most up-to-date contact number for you – please log in to your Weduc profile and let us know if any of your contact details need updating. If you do not have access to the internet, or you do not receive a message from School Cloud with the link, please contact the school office without delay and they will be able to book the appointment(s) on your behalf.

Yours sincerely

Mrs Pettett
Headteacher